

TOWN OF DERRY

Town Council
Derry Municipal Center

March 27, 2012
Tuesday - 7:30 PM

Swearing in of Newly Elected Officials

Call to order 7:30 p.m.

Pledge of Allegiance, Warning of Fire Exits, Handicap Access, Turn off all Cell Phones & Pagers

Roll Call: Councilors Milz, Olbricht, Wetherbee, Fairbanks, Katsakories, Chirichiello and
Chairman Benson

#12-29 Election of Officers

Council Chair – **Bradley Benson**

Councilor Chirichiello was nominated but declined.

Council Chair Pro Tem – **Neil Wetherbee**

Representatives to Boards and Commission and Advisory Committees

Conservation Commission Council Representative – **Neil Wetherbee**

Planning Board Council Representative - **David Milz**

Heritage Commission Council Representative – **Phyllis Katsakories**

Energy/Environmental Advisory Committee Council Representative– **David Milz**

Derry Housing & Redevelopment Authority Council Representative – **David Milz**

Derry Downtown Committee Council Representative - **Brad Benson**

Human Services Council Representative – **Michael Fairbanks**

Public Works Council Representative – **Brian Chirichiello**

Safety Departments Council Representative – **Neil Wetherbee**

Derry Public Library Council Representative – **Michael Fairbanks**

Taylor Library Council Representative – **David Milz**

Finance Committee Council Representative – **Joel Olbricht**

Audit Committee Council Representatives

1) **Joel Olbricht**

2) **Michael Fairbanks**

Legislative Delegation Council Representative – **Phyllis Kastakories/ Brian Chirichiello**

Southern NH Hazardous Materials Mutual Aid District Council Representatives

1) **Brian Chirichiello**

2) **George Klauber**

School Board Council Representative – **Joel Olbricht**

Consent Agenda

12-30 Approve Minutes – March 6, 2012

Approved

Chairman's Report – **Brad Benson**

Derry Downtown Committee meeting will be on March 29th at 7pm meeting

On 3/30 7a.m – 9 a.m. the Chamber of Commerce will host an event titled "Pathways to the future" at the Executive Court in Manchester. Governor John Lynch and Senator Jeanne Sheehan will be in attendance. The fee is \$25 for non-members and \$20 for members.

Chairman Benson was recently in Washington, DC and was briefed on the Transportation Bill.

The Town Council welcomes new Superintendent of Schools, Laura Nelson

Town Administrator's Report – John Anderson

The US Senate passed their version of transportation reauthorization bill.

The Public Works Department has accomplished significant tasks this winter due to the mild winter that we experienced; early cleanup the Forest Hill Cemetery, the underground drains at North Shore Rd, on Drew Rd they were able to replace the stone wall, the bike path at Kendal Pond. Also, the work on Worthley Road has begun. Street signs have been upgraded to meet requirements (see list).

On Saturday 3/30/12 CATS will hold its "drug take back day" at Hood Plaza.
TIF District – work continues on curb removal and sidewalk construction on the southbound side from Derry Meadows to Crystal Ave. Temporary paving over removed concrete islands to allow traffic shifts for sidewalk work. Continued work by PSNH to string overhead electricity to relocated poles.

Councilor Olbricht asked if there were any creative ideas on how to make A Street more accessible. Mr. Anderson explained the road is a State of NH road and the traffic counts do not meet traffic warrants for a traffic signal.

Councilors were asked what type of budget book they would prefer for the workshop sessions. Councilors Milz, Olbricht, Wetherbee, Benson, Fairbanks and Katsakiores requested budget summary only. Councilor Chirichiello requested the full budget

Councilor Fairbanks asked if the conversations were ongoing with Londonderry relative to dispatch.

Public Hearing –

12-26 NH Highway Safety Agency Grants for DWI Patrols, Pedestrian Enforcement Patrols, Red Light Enforcement Patrols, and Speed Enforcement Patrols

Chief Garone- Reviewed the four Highway Safety Grants. There is approximately \$22,000 for Police Overtime to enforce DWI, Pedestrian, Red Light and Speed enforcement. This will prove 88 hours for Pedestrian, Red Light and Speed Enforcement grant and 90 hours for DWI

Open Public Hearing 7-0-0

No public hearing

Close Public Hearing 7-0-0

Authorize the Police Department, through the Town Administrator, to apply for the grants as indicated in the preliminary applications.

Authorize the Town Administrator to accept the funds, on behalf of Town, if the applications are approved as submitted

Authorize the Town Administrator to execute, on behalf of the Town, all documents or contracts associated with the grants.

Move to grant authority to Town Administrator John Anderson to apply for and accept on behalf of the Town, grant funds associated with the 2012 NH Highway Safety projects as follows:

DWI Enforcement Patrols	\$5,625
Pedestrian Enforcement Patrols	\$5,500
Red Light Enforcement Patrols	\$5,500
Speed Enforcement Patrols	\$5,500

Further to grant authority to the Town Administrator to execute any contracts or documents associated with those projects. Moved by: Councilor Wetherbee, seconded by Councilor Milz
Vote: 7-0-0

WORKSHOP
Review of Town Council Rules

The Town Council reviewed with John Anderson the updated and recommended changes to the Town Council Rules from the Town Attorney Brenda Keith and previous workshops.

Rules of the Derry Town Council – update and remove language
Duties of the Chairman of the Council –

- Discussion on the “Co-Sign with Administrator all purchase orders in excess of \$10,000 and all leases and contracts regardless of amount”.
Most councilors agreed to let this section stand. Councilor Olbricht would like to confer with the auditors on this and find out what other towns do.

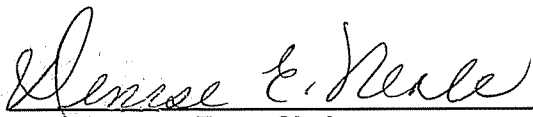
Code of Ethics – reviewed

- (f) Refrain from interfering in any way with the performance of the official duties of any (town-remove), employee-insert, ultimately responsible to the Town Administrator.

Larry Budreau would like to have a workshop with the Town Council on sealed and un-sealed minutes and 91A Rules. Chairman Benson and Town Council approved.

The Town Council should review annually after every election with chairperson(s) and general members of boards and committees the 91A Rules.

Adjournment – 9:00 p.m.



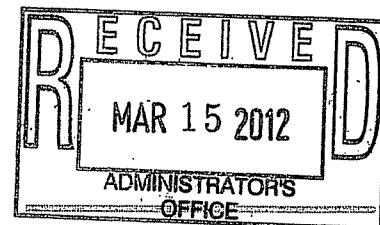
Town Clerk



Date

Recording & Transcription: Denise Neale, Town Clerk
Reviewed by: John P Anderson, Town Administrator

ATTACHMENT



Memorandum

MM12-118

To: Michael A Fowler, Public Works Director
From: Alan R Cote, Supt of Operations *ARC*
Date: March 14, 2012
Re: Work completed over winter season

The winter of 2011-2012 will certainly go down in the record books as one of the mildest and snowless seasons. The season was "book ended" with a substantial storm at the end of October that left many without power for more than a week to begin the winter season and a long duration substantial snow storm at the end of February/beginning of March. In between these two significant snow events, Derry had fifteen minor snow and ice events that required treating the roads with salt and a bit of plowing.

As a result of an unusually mild winter season, the Highway Division has been able to complete multiple projects which normally cannot be completed due to deep snow or frost. The Highway forces spent several weeks in November cleaning up vegetative debris left behind from the October snow storm including the removal of a 5 foot diameter oak tree that fell around old gravestones in the Forest Hill Cemetery and had to be carefully cut up to avoid further damage to two hundred year old monuments.

Under drains were installed along North Shore Rd at Beaver Lake to eliminate a ponding problem in the vicinity of 36 North Shore Rd. Approximately 300 feet of stone wall was relocated along Drew Rd in the vicinity of 41 Drew Rd to provide a shoulder. The stone wall has been at edge of pavement and with the cooperation of the abutter, the wall was set back about eight feet making the road far safer and much easier to plow. Improvements were also made on Kendall Pond Rd adjacent to the bike path. With an agreement with the owner of 28 Kendall Pond Rd in place, trees were cut and a hillside was regraded providing much better sight distance for northbound cyclist on the bike path looking west as they cross Kendall Pond Rd.

Mild weather allowed the Highway Division to make great strides in improving Worthley Road following its acceptance by Town Council. Trees were cut, stumps removed, and swales established. While there is still work to complete following utility pole relocation, the road was much smoother and drainage was dramatically improved with the work completed.

Tree cutting crews worked steadily through the winter cutting roadside brush and trees. Many intersections were cut back improving sight distance. Detention ponds were cleared on some older subdivisions as well as removal of brush in front of the Police Department.

March 14, 2012

The sign crew has been replacing older stop signs with new highly reflective stop signs that meet the new MUTCD requirements. Of more than five hundred stop signs throughout town, only about fifty still need replacing. This work is expected to be completed shortly following a delivery of signs that is already ordered. In addition, an effort has been made to replace missing street blades with new street ^{signs} blades meeting the MUTCD requirements. Over sixty street blades have been replaced with new blades.

Crews have gotten an early jump on cleaning up the Forest Hill Cemetery. In addition to cleaning up twigs and branches that have come down over the winter over a 35 acres area, several dead trees were taken down and many trees were pruned to remove dead wood and remove low hanging branches.

Another area of improvement has been concentrating on filling in low shoulders along roadsides. With over 330 miles of roadside in Derry, this is a never ending task. Whether it is due to erosion or traffic cutting corner short, many times ruts form along the roadside up to 4 inches deep. Filling in these ruts helps to protect to road edge.

In summary, regardless of the lack of winter weather, the Highway Division of Public Works has been very busy over the winter months. The work completed over the past 4 months will certainly help the division to get a jump on the construction season which is approaching quite quickly.

Cc: John P Anderson, Town Administrator
File